



**DEPARTMENT OF PUBLIC HEALTH  
DRUG CONTROL PROGRAM**

[www.mass.gov/dph/dcp](http://www.mass.gov/dph/dcp)

**COMPLAINT FORM**

Date Received (stamp):

Please complete this form as fully as possible. Please type or print legibly in ink.

**COMPLAINT BY:**

Name:

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
M.I.

Address:

\_\_\_\_\_  
Number

\_\_\_\_\_  
Street

\_\_\_\_\_  
Daytime Phone

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Evening Phone

Best way to reach you: ☐ Evening Phone ☐ Daytime Phone ☐ E-mail: \_\_\_\_\_

**COMPLAINT AGAINST (use separate form for each business or individual):**

Name:

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
M.I.

Address:

\_\_\_\_\_  
Number

\_\_\_\_\_  
Street

\_\_\_\_\_  
Daytime Phone

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Profession

\_\_\_\_\_  
Business Name

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
Daytime Phone

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Business Type

**Description of the Complaint:**

Briefly describe the incident that led to your complaint and note the times and dates that events occurred. List the names of all individuals involved. Please attach additional pages if needed.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I attest that the information provided is true, correct and complete to the best of my knowledge.

\_\_\_\_\_  
Complainant signature

\_\_\_\_\_  
Date

Mail this form to: Department of Public Health, Drug Control Program, 305 South Street, Jamaica Plain, MA 02130  
Of fax form to: (617) 524-8062 Tel. (617) 983-6700